

# TOWNSHIPS OF THE QUINCY AREA PUBLIC LIBRARY DISTRICT

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## **Townships of the Quincy Area Public Library Board of Trustees Meeting Thursday, October 10, 2024 Minutes**

The meeting of the Townships of the Quincy Area Public Library Board of Directors was called to order at 5:31 p.m. on Thursday, October 10, 2024, by President Jen Harvey.

The roll call attendance was as follows:

Jennifer:	present	Syndi:	absent
Phyllis:	present	Pam:	present
Christa:	present	Seth:	absent

Present: 4 Absent: 2 Vacancy: 1

Others present: TQ Legal Representative Bill McCleary and Jess Givens.

### I. AGENDA

Pam made a motion to have the approval of notice of public hearing added to the agenda under new business. Phyllis seconded and the motion carried.

### II. MINUTES

Christa made a motion to approve the meeting minutes from September. Pam seconded and the motion carried.

### III. PUBLIC COMMENTS

There were no public comments at this time.

### IV. DIRECTOR'S REPORT

Kathleen being absent from the meeting, the director's report informed the board on everything Big Read. Kick-off was a fun event that welcomed 160 participants in Washington Park. That following weekend, library staff attended Maker's Market and Pride in the Park where several books were gifted to the community.

V. TQ COMMITTEE REPORTS

Finance - Pam reported to the board the payments to go out to Schmiedeskamp for legal services, Herald-Whig for the notice of publication, and QPL for annual payments. The QPL invoice consisted of the annual contractual payment, along with the collection development funds, Christmas funds, website funds and per capita grant. The board discussed and agreed to make the contractual payment for the year and hold off on the other expenses until a further due date. Pam made a motion to approve the payments to QPL, Schmiedeskamp and the Herald-Whig. Phyllis seconded and the motion carried. The roll call was as follows:

Jennifer:	yes	Syndi:	absent
Phyllis:	yes	Pam:	yes
Christa:	yes	Seth:	absent

Yes: 4 No: 0 Absent: 2

VI. UNFINISHED BUSINESS

Decennial Committee Report – Pam made a motion to approve the Decennial Committee Report. Christa seconded and the motion carried.

VII. NEW BUSINESS

Notice of Public Hearing – Bill informed the board that November 14 does not work for the hearing because yesterday, Wednesday, October 9, 2024, was the deadline for Saturday’s publication. Since the Herald-Whig does not publish again for another week, it does not put the hearing far enough out on the 30 days, so it will have to occur at the December meeting instead. Bill informed the board that is fine if it is completed by the end of the year. Christa made a motion to publish the notice of the hearing, Pam seconded, and the motion carried.

VIII. ADJOURNMENT

Phyllis made a motion to adjourn the meeting. Pam seconded and the meeting was adjourned at 5:56 p.m.