

**AGENDA**  
**QUINCY PUBLIC LIBRARY**  
**BOARD OF TRUSTEES' MEETING**  
**November 13, 2018 - 6:00 p.m.**

- I. APPROVAL OF AGENDA
- II. APPROVAL OF MINUTES
  - \*Regular Session – October 9, 2018
- III. PRESIDENT'S COMMENTS
- IV. RECOGNITION OF CORRESPONDENCE
  - \*comments from suggestion box
  - \*email from Phyllis Asinyanbi
- V. PUBLIC COMMENTS
- VI. LIBRARY REPORTS
  - Financial Reports- Angela Ketteman
  - Circulation & Event Statistics Report – Bobbi Mock/Katie Kraushaar
  - Library Report – Kathleen Helsabeck
  - \*TAB Report
- VII. COMMITTEE REPORTS
  - Audit – Angela Ketteman
    - \*Approval of October 31, 2018, Expenditures
  - Finance – Angela Ketteman
  - Building & Grounds – Kathy Citro
  - Personnel – Judy Crocker
  - Policy – Dwain Preston
    - \*Form of Motion – Revised Loan and Renewal Policy
    - \*Form of Motion – Revised Teacher Loan Policy
    - \*Form of Motion – Revised Library Meeting Rooms Policy
    - \*Form of Motion – Revised Reference Service Policy
    - \*Form of Motion – Revised Wireless Internet Use Policy
    - \*Form of Motion – Draft Exam Proctor Policy
  - Ad Hoc – Advocacy
- VIII. UNFINISHED BUSINESS
  - A. Update on Strategic Planning
- IX. NEW BUSINESS
  - A. FY2019 Per Capita Grant Requirements
  - B. Approval of 2019 Holiday Schedule
- X. PUBLIC COMMENTS